



SAVING REEFS WORLDWIDE  
RESEARCH, EDUCATION, CONSERVATION

**Southern California Volunteer Coordinator  
Reef Check California Program**

The Reef Check Foundation seeks a Volunteer Coordinator to facilitate the implementation and growth of the Reef Check California (RCCA) Program in Southern California, primarily in Los Angeles and Orange Counties. The Volunteer Coordinator will work closely with the RCCA Southern California Regional Program Manager as well as the Director of Science and Headquarters staff.

The primary responsibility of the Volunteer Coordinator will be to provide support to divers trained by Reef Check and to help them organize and conduct survey dives. The Coordinator will also facilitate the processing of data by survey teams, the submission of collected data to the Regional Manager and the equipment needs of teams for conducting quality surveys (e.g., data sheets, survey gear). This position will require occasional travel out of the region and work on weekends. It will also require the Coordinator to attend the majority of Reef Check surveys and training sessions in the Los Angeles and Orange County region.

Specific duties:

- Organize and conduct field surveys (primarily May – November)
- Assist with RCCA training classes (classroom, pool and field sessions)
- Outreach activities (dive club presentations, tabling events, etc)
- Data management
- Regular communication with divers through postings on the RCCA web forum and direct communication with volunteer divers

This part time position is based out of a home office, preferably in either Los Angeles or Orange County. The candidate must be organized and capable of working independently. Successful candidates must have a strong work ethic coupled with a high level of self-motivation and enthusiasm. Applicants will need to have their own computer with reliable internet access.

Significant Southern California diving experience, strong diving skills and previous scientific diving experience or RCCA certification are required. Professional dive leader (Instructor or Divemaster) and Scientific Diver certification (AAUS or equivalent) preferred. Applicants must have their own dive gear (excluding tanks) in working order.

This is a part time position (20 hours per week) at \$20 per hour with 12 month contract and possibility of extension.

**Review of applicants will commence on November 30, 2009.**

Applicants should submit a CV and cover letter via email to [colleen@reefcheck.org](mailto:colleen@reefcheck.org)

Launched in 2005, Reef Check California educates, trains, and engages ocean users to collect valid scientific data describing California's nearshore rocky reefs to improve management decisions and creates an informed constituency supportive of science-based management.